

Cumberland Community Garden Plot Agreement & Guidelines for Gardeners - 2023

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Purdue Extension - Tippecanoe County
1950 S. 18th Street, Lafayette, IN 47905
765-474-0793 / Pat Williams, pecbaw@purdue.edu

1. I understand that the Cumberland Community Garden (CCG) is providing me with a plot for the 2023 Season. I also understand that if I follow the guidelines below as well as those in the CCG Additional Guidelines, I will have an opportunity to renew my contract for the following season.
2. I further understand that as a Community Gardener, I have the responsibility for maintaining the cleanliness and orderliness of my own plot and the whole garden area. I will commit myself to a minimum of **1 hour per month** or 6 hours for the season to work on the whole garden maintenance. Community tasks will be announced and posted in the tool storage shed. I will report my community service hours in the log book or by using the online form. My service tasks will be performed before the season closing date (November 15) and service hours reported before November 30. If I do not perform the required community hours, I will not be able to renew my garden plot next season.
3. I will pay a fee of \$30.00/plot to help cover garden expenses (primarily for water, tillers & maintenance of hoses and tools).
4. **I will have something planted in my garden plot by June 1. I will maintain the plot through the season. Otherwise, I will forfeit my right to the plot with no refund.**
5. If I abandon my plot during the season for any reason, I will notify one of the Garden Chairpersons. If my plot goes unattended for 2 weeks, a Garden Chairperson will contact me. If I do not respond, I will forfeit my site and will not be able to renew in future years. I know that all produce harvested from my abandoned plot will be donated to local food pantries. Plot assignments are NON-TRANSFERABLE. If you are unable to continue, please notify a Chairperson.
6. During the season, I will dispose of weeds and plant material in designated compost bin. I will not dump trash, metal, plastic or garden fabric in the compost bin.
7. Since the garden is located in a public area, gardeners planning to use chemicals, i.e., fertilizers and pesticides, need to communicate with the Garden Chairperson before any chemicals usage. **Only commercially available and Ready-To-Use products for the general public can be used, no do-it-yourself mixes and concentrates.** Chemical labels and Safety Data Sheets (SDS) must also be printed and filed in the tool shed before use.

8. **Unattended watering is not permitted.** Please notify a Garden Chairperson of any water system leaks. Make sure all faucets are off when you leave the garden. Keep hoses neatly rolled up on the holder.

Please conserve the use of water. Do not drag a hose through your neighbors' plots. Limit watering to 15 minutes when others are waiting. Trench or flood irrigation is NOT allowed.

9. I will only harvest my crops, unless given permission by another plot holder. **I will not sell any produce from my plot. All produce is for personal use or donation.**
10. **Children under supervision are welcome in the garden. Pets without leashes will not be allowed in the garden.** You must clean up dog waste and not dispose of it in the compost bin.
11. Borrowed tools should be cleaned and returned to the tool storage area when finished. Tools are not to be taken from the garden area. Never lay tools down with sharp edges up. Always point working edges down.
12. Due to the high demand of garden plots, only one plot can be assigned per family. **Gardeners may not allow the use of a plot or any portion of a plot to others without prior approval from the Garden Chairperson.**
13. I will keep weeds to a minimum within my plot and surrounding pathway. Notices will be given if there is a need to clean up and pull weeds. **If I do not clean up my plot and Surrounding pathway within 7 days of notice, I will forfeit my right to the plot with no refund.**
14. By the end of the season (November 15), I will clean up my plot by removing all vegetation as well as plant support structures and materials. All standing plant materials need to be cut and either laid flat on the plot or taken to the compost bin. If you do not plan to renew, all structures from the plot must be removed and taken with you when the plot is relinquished. Disposal of wood is your responsibility.
15. **I understand that Purdue Extension - Tippecanoe County, the Master Gardener Association of Tippecanoe County, the Tippecanoe County Commissioners, the City of West Lafayette and the West Lafayette Park Board are NOT responsible for my actions.**

I THEREFORE AGREE TO HOLD HARMLESS THE PURDUE EXTENSION OFFICE OF TIPPECANOE COUNTY, THE MASTER GARDENER ASSOCIATION OF TIPPECANOE COUNTY, THE TIPPECANOE COUNTY COMMISSIONERS, THE CITY OF WEST LAFAYETTE AND THE WEST LAFAYETTE PARK BOARD FOR ANY LIABILITY, DAMAGE, LOSS OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE GARDENS BY ME OR ANY OF MY GUESTS.

**PLEASE KEEP THIS CONTRACT FOR YOUR RECORDS
AND RETURN THE NEXT PAGE WITH YOUR PAYMENT.**

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By signing below, I agree to the Cumberland Community Garden Agreement and Guidelines provided.

Keep the attached contract, but return this whole page with your \$30 payment (checks payable to – EXTENSION EDUCATION FUND) to the Tippecanoe County Extension Office at:

In Person Payments

Tippecanoe County Extension Office
1950 S. 18th Street
Lafayette, IN 47905

Mailed Payments

Tippecanoe County Extension Office
c/o Cumberland Community Garden
1950 S. 18th Street
Lafayette, IN 47905

Site: Cumberland Community Garden

Plot # _____

_____ Renewing

_____ New

_____ Tall box for gardener with physical limitations

Date _____

Signature _____

Phone # _____

Printed Name _____

Cell # _____

Address _____

Email _____

City _____

Zip Code _____